

Charles J. Harbin, III Memorial Scholarship Fund

Application Instructions

The scholarship application is available in PDF format at our website www.CharlesHarbin.com on the "Apply" page.

Application (pages 1-4) - The application packet may be completed electronically and printed for submission (with the exception of Section C of page 2 which must be handwritten). You may also save the blank form on your computer to finish during several sittings. You will not be able to save the completed form, therefore we recommend printing each page as it is finished to avoid losing data.

You may also download and print the blank application, and complete by hand. Handwritten applications are equally acceptable, but must be clearly legible.

Essay A and Short Story B – Must be computer generated or typed (be sure your name is on each page).

Submission Process

- The application must include all required materials listed in the scholarship application packet.
- Be sure to make a copy of your application materials and keep them with these instructions in case your original is lost in the mail.
- The deadline is the postmarked date of April 22nd; however, **submitting your application as soon as it is complete is advisable.**
- The neatness, legibility, completeness of replies and your ability to follow directions will influence your selection as an award recipient. Late, incomplete applications may not be considered.
- When we receive your application, we will send you an email notifying you of its receipt.
- All applicants will receive notification by mail or email of our decision by mid-June.

CJH3MSF Contact

The Scholarship Committee recommends you visit the website for further details about the scholarship and requirements. The committee may also be reached with any questions via the contact page on www.CharlesHarbin.com.